## <u>Directions for Mounting Plaques on Expanded and</u> <u>Perforated Metal Benches</u>

Step 1: Determine where plaque will be mounted

- Typically this is in the center of the bench, towards the top
- Ensure there are no support bars behind the bench where the hardware screws will be located
- Step 2: Place the plaque on the bench front
- Step 3: Place screws into front of bench plaque through holes, and through metal bench
- Step 4: Place large washer on screw on backside of bench. Repeat on other screw.
- Step 5: Place small washer on screw on backside of bench. Repeat on other screw.

Step 6: Before attaching locking nuts, view plaque from front of bench to ensure this is where the plaque will go. Once the locking nuts are attached, it will be very difficult to remove the plaque.

Step 7: Attach locking nut onto back of screw. Tighten to ensure plaque does not move. Repeat on other screw.

